

**Minutes of OGA Board meeting on 17th June 2021
09:00-11:00
Videoconference**

Directors	In attendance
Tim Eggar Chairman	Tom Wheeler Director of Regulation
Frances Morris-Jones Non-executive Director	Russell Richardson Company Secretary
Sarah Deasley Non-executive Director	Fiona Gruber Head of Governance and Board Secretary
Mary Hardy Non-executive Director	
Emily Bourne Shareholder Representative Director	
Iain Lanaghan Non-executive Director	
Andy Samuel Chief Executive	
Nic Granger Chief Financial Officer	
Emily Bourne Shareholder Director	

1. Welcome and introductions

The Chairman welcomed Directors to the meeting.

2. Minutes and matters arising

Directors approved the minutes of the May meeting. There were no outstanding actions.

3. Conflicts of interest

No conflict of interest with any agenda item, nor as a result of new appointments, was declared by any Director.

4. Committee reports

The year end audit was completed with no adjustments and the Audit and Risk Committee recommended that, subject to minor agreed amendments, the Board approve the 2020-21 Annual Report and Accounts and submit it to the shareholder for adoption at the general meeting. The internal auditor issued a moderate opinion for 2020-21.

The Nomination Committee has agreed to appoint two Non-Executive Directors. The appointments will be confirmed once endorsed by the shareholder. There was a discussion of other succession matters.



5. 2020-21 Annual Report and Accounts

The CFO and Head of Governance presented the audited 2020-21 Annual Report and Accounts, incorporating changes discussed by the Board in May.

The Board discussed several points before approving the report for signature. The Board will recommend that the Shareholder adopts the report at the General meeting.

6.

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7. AOB

The Board agreed to meet by videoconference for a single topic Board discussion before the July Board meeting.

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Chairman

16th July 2021